

Internship Role Description	
<b>Host Organisation</b>	Regional Alliance West
<b>Location of internship</b>	Geraldton, Western Australia
<b>Intern Role</b>	Project Intern (Legal Health Check)

Internship timeframe			
Semester 1 (March - June) <input type="checkbox"/>	Semester 2 (August - November) <input type="checkbox"/>	Summer (December - February) <input checked="" type="checkbox"/>	Winter (June - July) <input type="checkbox"/>
<b>Other requirements (Please check)</b>	Police check?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
	Working with Children Check?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
	Regional travel required? <i>*if yes, an additional proforma may be required.</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

About the organisation
<p>Regional Alliance West commenced operations in 1984 as the Geraldton Emergency Relief Organisation (GERO) and at that time GERO provided:</p> <ul style="list-style-type: none"> <li>• A low cost food centre;</li> <li>• A low cost furniture centre;</li> <li>• Emergency relief funding.</li> </ul> <p>In 1991, GERO having expanded its services, was renamed the Geraldton Resource Centre Inc. Then, in July 2017, to reflect the regional nature of its diverse operations, GRC was renamed Regional Alliance West.</p> <p>Today RAW remains a non-profit organisation that delivers a range of legal, financial, social and community support services into a vast area of regional, rural and remote Western Australia throughout the Midwest, Murchison and Gascoyne regions from our offices located in Geraldton and Carnarvon.</p> <p>Our organisation has expanded rapidly since 1998 and today includes 12 individual and diverse services with up to 30 staff and volunteers working to provide our community with access to information, advice and support. RAW's outreach service area extends from Geraldton north to Exmouth (838kms), south to Leeman (153kms) and east to Meekatharra (535kms). This area is about the size of the United Kingdom in terms of land mass.</p> <p>Most of RAW's clients are experiencing multiple indicators of disadvantage, including family violence, homelessness, and financial hardship, Aboriginal people, people with disabilities, prisoners and those exiting prison.</p> <p>As well as providing one-on-one assistance to our clients through a collaborative, multi-disciplinary model of service delivery, we are also active in community education and law and policy reform.</p> <p>RAW is now looking to explore an extension and formalisation of our collaborations through a Health Justice Partnership ("HJP") and to develop a legal health check tool to assist us in working</p>

more effectively within our communities.

### Role Description

This intern role will research, develop and implement a legal health check tool that would be best suited to identify the legal needs of members of the communities in which Regional Alliance West operate.

### Key Duties/ Accountabilities

#### Your primary role is to...

- Familiarise yourself with services and programs offered by Regional Alliance West and our partner agencies in the communities in which we operate;
- Review and collate current legal health check tools and resources;
- Consult with existing partner agencies and possible future collaborators in the fields of legal, health and community services;
- Draft and design a tool containing content relevant for RAW communities;
- Seek feedback from partner agencies on the draft tool;
- Create implementation plan;
- Create training / instructional package.

### Responsibilities & Activities

#### Which best describes the responsibilities of the internship role *(please check one)*

- Research and policy development
- Community consultation and engagement
- Communications and Marketing
- Digital media
- Information technology and data management
- Business development and service improvements
- Evaluation

#### Which best describes the type of activities will the intern will undertake *(please check one or more)*

- Data or literature review and analysis
- Writing reports or other materials
- Developing social media tools or websites
- Consulting or working directly with community

- Providing administration/organisational support
- Presenting or promoting information
- Supporting technical or IT projects
- Data or data base management
- Other (*please specify*):

### **Contact us**

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