

Internship Role Description	
Host Organisation	Mission Australia
Location of internship	44 Harris Street Carlisle
Intern Role	Research Lead

Internship timeframe			
Semester 1 (March - June) <input type="checkbox"/>	Semester 2 (August - November) <input type="checkbox"/>	Summer <input type="checkbox"/> <input checked="" type="checkbox"/> Mid-Nov to Mid-Dec <input type="checkbox"/> Mid-Jan to Mid-Feb	Winter (June - July) <input type="checkbox"/>
Other requirements (Please check)	Police check?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
	Working with Children Check?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
	Regional travel required? <i>*if yes, an additional proforma may be required.</i>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

Organisation Mission/Vision
<p>For more than 155 years Mission Australia has been a catalyst for change, improving lives through the provision of evidence based services that move Australians in need towards independence.</p> <p>Throughout 2018-19, Mission Australia continued to focus our activities on their goal of reducing homelessness and strengthening communities across Australia.</p> <p>In 2018, Mission Australia supported 131,105 Australians, provided 452 programs and services, engaged 3,790 volunteers, worked with 44 Government Departments and liaised with 45,767 supporters.</p>

Role Description
<p>Mission Australia's Residential Rehabilitation Program provides camps to young people who are residing in the 12-week AOD rehabilitation program.</p> <p>At present these are only provided when the services has surplus funds. To ensure Mission Australia can fundraise for these, they are seeking a student who can research the impact camps have on vulnerable young people to develop a report they can then use to seek more secure funding.</p>

Key Duties/ Accountabilities

Your primary role is to...

- Understand what the service provides in general terms
- Research benefits of camps on vulnerable young people
- Liaise with staff
- Combine point 1, 2 and 3 into a short report
- Familiarise yourself with Mission Australia's Residential Rehabilitation program, its purpose and vision, the communities it serves and the issues it seeks to address
- Gain an understanding of the scope of the camps, how they are run and for whom
- Research relevant policies and manuals, used by similar services
- Report to supervisory team and/or organisation stakeholders on progress

Responsibilities & Activities

Which best describes the **responsibilities** of the internship role *(please check one)*

- Research and policy development
- Community consultation and engagement
- Communications and Marketing
- Digital media
- Information technology and data management
- Business development and service improvements
- Evaluation
- Event coordination

Which best describes the type of **activities** will the intern will undertake *(please check one or more)*

- Data or literature review and analysis
- Writing reports or other materials
- Developing social media tools or websites
- Consulting or working directly with community
- Providing administration/organisational support
- Presenting or promoting information
- Supporting technical or IT projects
- Data or data base management
- Logistics and Event planning
- Other *(please specify):*

Checklist

- Intern has an on-site supervisor for the duration of the internship
- Intern has a suitable work station at the organisation
- The intern role and responsibilities outlined in this document are meaningful to the organisation and will ensure 100 hours are completed *(as per the academic requirements)*

Contact us

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